

DUNSFOLD PARISH COUNCIL

Parish Council Meeting

Minutes of the meeting of the Parish Council of Dunsfold held in the Nugent Room, Winn Hall, Dunsfold on Monday 10th November 2014 at 7:30pm.

Present:

Cllr Alan Ground (Chairman)
 Cllr Barrie Pople (Vice Chairman)
 Cllr Roy Enticknap
 Cllr Martin Gardiner
 Cllr R Brough
 Cllr Shepherd

In attendance:

7 parishioners
 Mrs Celeste Lawrence (Clerk and Responsible Financial Officer)

Apologies:

Cllr Stephen Hayward

Item		Action
14/15: 090	<p><u>DECLARATIONS OF PECUNIARY OR OTHER INTERESTS</u></p> <p>None declared.</p>	
14/15: 091	<p><u>MINUTES</u></p> <p>The minutes 14/15:079 to 14/15:089 of the DPC meeting held on 13th October 2014 as circulated to all members were approved and signed by the Chairman.</p>	
14/15: 092	<p><u>CHAIRMAN'S REPORT ON MATTERS ARISING SINCE THE LAST MEETING</u></p> <ul style="list-style-type: none"> - The Chairman reported that the Council's response to the WBC Housing scenarios consultation as agreed at the 13th October meeting had been sent to Waverley. It had also been reported in the Surrey Advertiser. - Standing Orders and Financial regulations. The Chairman reported that the finalised text of these documents would be circulated in due course. - KGV – Cllr Pople reported that he was waiting for a date to be set for the inspection of the pitch. - Social Club – Cllr Ground reported that a meeting would be arranged with the KGV Sports & Social Club committee to discuss the financial position of the club with a view to resumption of payment by the club of monthly user group fees. - Football Club – The Clerk reported that the football club had not responded to any emails regarding their outstanding fees. The Clerk was asked to follow up such overdue payments. 	<p>Cllrs Ground & Pople</p> <p>Clerk</p>
14/15: 093	<p><u>RATIFY COMMONS COMMITTEE MEETING</u></p> <p>The Chairman reported on the proceedings of the Commons Committee meeting held earlier this evening and it was RESOLVED to adopt the recommendations as recorded in the Commons Committee minutes.</p>	
14/15: 094	<p><u>HOUSING SCENARIOS CONSULTATION</u></p> <p>The Chairman updated members regarding contacts with the WBC Local Plan Team. He reported that site 747 would be included in the next SHLAA early next year and it was likely that the site would be rated green under the RAG (red, amber, green) assessment. At the 8th May 2014 meeting with the Team the Council had supported this site in principle subject to the content of any application and had also commented on the other sites in the April 2014 SHLAA notably sites 638, 299, and 658. The Team had invited any further comments from the Council on these sites, which the Council would therefore need to consider. Consideration of any enlargement of the Parish Settlement</p>	Council

	boundaries, to which at the request of WBC the Council had expressed agreement in principle, would be a matter for Part II of the Local Plan Consultation.	
14/15: 095	<u>AFFORDABLE HOUSING</u> The Chairman reported that a meeting had taken place between SCA, ERHA, Cllrs Ground, Pople and Enticknap and the Clerk on Friday 24 th October. At the meeting it had been agreed that the small affordable housing development that had been found to be needed and accepted in principle by the village in last year's survey would best be located in a different part of the village from the existing affordable sites to provide a balance of housing around the village. It had been agreed that ERHA would approach the owners of the Springfield site to see if they would be willing to make available a small part of the land closest to the road behind the tree screening for a small affordable housing development. The Chairman reported that Nick Hughes had put to the owners the principles of a scheme for 8 affordable houses and 2 market houses subject to consultation with the village and approval of Waverley. The owners had responded that they were seeking advice on the matter.	
14/15: 096	<u>CHENNELS FIELD APPEAL</u> Cllr Ground will be attending the appeal on the 11 th November. The Council would be supporting WBC in objecting to the appeal.	Cllr Ground
	The Chairman opened the meeting to the public at 8.30pm Jack Woodward reported that whilst the Social Club now had £2k in the bank membership at the club was not increasing. The football club was producing a weekly income of £150 - £200. The application for funding for the tennis court flood lights had been made to the Lottery and that WBC had been positive about the pre-planning application plans for the flood lights. He also said that the AGM was being held on Wednesday 26 th November. A parishioner enquired when work on Hurlands Lane was to start. Cllr Enticknap reported that it would start on Wednesday 12 th November. The Chairman closed the meeting to the public at 8.35pm	Cllr Ent'nap
14/15: 097	<u>BI-MONTHLY BANK STATEMENT AND RECONCILIATION</u> The bi-monthly bank statement and reconciliation was sighted and signed by the Chairman.	
14/15: 098	<u>PLANNING</u> Status of current applications: WA/2014/0813: Dunsfold Airport Limited Application under Section 73 to vary/remove conditions of WA/2012/1857 Everyman Driving experience. Decision: Still pending WA/2014/1079: Duns, Hook House Lane Listed Building Consent for erection of extensions and alterations; erection of a detached garage following demolition of existing garage; erection of garden shed and garage store. Decision: Still pending WA/2014/1277: Bayfield Stud, Mendips, The Common Erection of dwelling, erection of stable building and open bay machine store/parking following demolition of existing stables. Decision: Still pending Appeal for land between Chennels Cottage and Burdons ref WBC/2013/1820 Decision: Appeal date 11th Nov WA/2014/1527: Foxes, Knightons Lane Certificate of Lawfulness under Section 192 for the stationing of a mobile home for ancillary accommodation. Decision: Still pending WA/2014/1720: Willards Farm, The Common	

	<p>Listed building consent for alterations. Decision: Listed building consent granted.</p> <p>WA/2014/1616: Hillside Cottage, Chiddingfold Road Construction of dormer windows and installation of roof lights to garage to provide playroom. Decision: Full permission</p> <p>WA/2014/1704: Solar Park, Dunsfold Park, Stovolds Hill Erection of ancillary storage building. Decision: Still pending</p> <p>WA/2014/1705: Solar Park, Dunsfold Park, Stovolds Hill Application under section 73A to vary condition 1 of WA/2012/0084 (approved plan numbers) at allow alterations to approved transformers. Decision: Full permission</p> <p>WA/2014/1706: Solar Park, Dunsfold Park, Stovolds Hill Application under section 73A to vary condition 13 of WA/2010/1904 (approved plan numbers) to allow alterations to site infrastructure. Decision: Still pending</p> <p>WA/2014/1634: Unit 20, Dunsfold Park Continued use of covered canopy for temporary period to May 2016. Decision: Still pending</p> <p>WA/2014/1793: Hatchlands House, Chiddingfold Road Alterations to elevation. Decision: Still pending</p> <p>WA/2014/0813: Dunsfold Airport Limited Application under Section 73 to vary/remove conditions of WA/2012/1857 Everyman Driving experience. Decision: Still pending</p> <p>WA/2014/1079: Duns, Hook House Lane Listed Building Consent for erection of extensions and alterations; erection of a detached garage following demolition of existing garage; erection of garden shed and garage store. Decision: Still pending</p> <p>WA/2014/1277: Bayfield Stud, Mendips, The Common Erection of dwelling, erection of stable building and open bay machine store/parking following demolition of existing stables. Decision: Still pending</p> <p>Appeal for land between Chennels Cottage and Burdons ref WBC/2013/1820 Decision: Appeal date 11th Nov</p> <p>WA/2014/1527: Foxes, Knightons Lane Certificate of Lawfulness under Section 192 for the stationing of a mobile home for ancillary accommodation. Decision: Still pending</p> <p>WA/2014/1720: Willards Farm, The Common Listed building consent for alterations. Decision: Listed building consent granted.</p> <p>WA/2014/1616: Hillside Cottage, Chiddingfold Road Construction of dormer windows and installation of roof lights to garage to provide playroom.</p>	
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<p>14/15: 099</p>	<p><u>CORRESPONDENCE</u></p> <ul style="list-style-type: none"> A letter from WBC regarding the prospective Borough Councillor evening being held on 24th November was noted. 																																					
<p>14/15: 100</p>	<p><u>PAYMENTS</u></p> <table border="1" data-bbox="279 1592 1353 2016"> <tr> <td colspan="3">EXPENDITURE</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>Mr and Mrs Goodall</td> <td>Office rent</td> <td>150.00</td> </tr> <tr> <td>Information Commissioner</td> <td>Renewal of data protection</td> <td>35.00</td> </tr> <tr> <td>Void</td> <td> </td> <td> </td> </tr> <tr> <td>Mr and Mrs Goodall</td> <td>Office rent</td> <td>150.00</td> </tr> <tr> <td>Post Office Ltd</td> <td>Clerks NI & tax for October</td> <td>47.29</td> </tr> <tr> <td>Celeste Lawrence</td> <td>Clerks PAYE for October</td> <td>811.97</td> </tr> <tr> <td>Zoe Wragg</td> <td>Ground maintenance at KGV</td> <td>476.23</td> </tr> <tr> <td>Mark Hearn</td> <td>Tree surgery Knightons Lane</td> <td>560.00</td> </tr> <tr> <td> </td> <td> </td> <td>2230.49</td> </tr> <tr> <td colspan="3">INCOME</td> </tr> </table>	EXPENDITURE						Mr and Mrs Goodall	Office rent	150.00	Information Commissioner	Renewal of data protection	35.00	Void			Mr and Mrs Goodall	Office rent	150.00	Post Office Ltd	Clerks NI & tax for October	47.29	Celeste Lawrence	Clerks PAYE for October	811.97	Zoe Wragg	Ground maintenance at KGV	476.23	Mark Hearn	Tree surgery Knightons Lane	560.00			2230.49	INCOME			
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	HMT	Interest	1.55	
14/15: 101	<u>ANY OTHER BUSINESS</u> <ul style="list-style-type: none"> - Cllr Pople reported that he attended the Local Task Group on 6th November and would be requesting that Shoppe Hill, Rams Lane, Alfold Road and Markwick Lane be put on next year's schedule for repairs to the road surfaces. - Cllr Shepherd thanked the Council on behalf of the Bonfire Committee for providing the Liability Insurance for the bonfire. - Councillors thanked Cllr Shepherd and the Bonfire Committee and all those volunteers involved for organising a very successful bonfire. - 			Cllr Pople

There being no further business the Chairman closed the meeting at 8.45pm.

DATE.....

CHAIRMAN.....