

# DUNSFOLD PARISH COUNCIL

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Chiddingfold Road  
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## **MINUTES**

Minutes of the Parish Council Meeting held on Thursday 15th June 2017  
at 7.30 pm in the Winn Hall , Dunsfold.

Cllrs Present:

Cllr Steven Haines, Chairman

Cllr Stephen Hayward, Vice Chairman

Cllr John Gray

Cllr Jean Martin

Cllr Rupert Jones

Cllr Roy Enticknap

Clerk to the meeting:

Mrs Celeste Lawrence, Clerk & RFO

Public: 7

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1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Nick Shepherd and noted.

2. DECLARATION OF INTERESTS

None.

3. MINUTES OF THE MAY MEETING

The draft minutes of the meeting held on the 11th May as circulated, were proposed by Cllr Gray; seconded by Cllr Enticknap and unanimously agreed as a true record for the Chairman to sign.

4. REVIEW OF ACTIONS FROM THE MAY PARISH COUNCIL MEETINGS

None.

5. CHAIRMANS REPORT

Nothing to report.

6. ANNUAL RETURN SECTION 2

It was AGREED that the Responsible Financial Officer and Chairman be delegated the power to sign section 2 of the Annual Return. The form with the relevant documents will be sent to the external auditor BDO LLP, for their approval.

7. MARCH BANK RECONCILIATION

The March bank reconciliation as circulated to members prior to the May meeting, was signed by the Chairman after the meeting.

8. DUNSFOLD CRICKET CLUB SIGN

It was AGREED that the Cricket Club would have permission to use a sandwich style notice board that would indicate parking on match days and is to be removed after the matches. Proposed by Cllr Enticknap; seconded by Cllr Gary and unanimously agreed.

**The Chairman proposed to open the meeting to the public at the earlier time of 7.45pm.**

Members of the public expressed their concern over the positioning of the proposed phone mast at the KGV. They expressed a view that it would be supported if the mast was moved to the far end of the field and

recognised the importance of the income to the KGV that the mast would provide. There were also concerns expressed about any health implications that a mast may cause. A debate regarding any health implications would take place at a later date.

**The Chairman closed the meeting to the public at 8.10pm.**

9. COMMON LAND AT WROTHAM HILL

The Clerk confirmed that the land identified by the WBC ranger was not considered part of the lease and the Council did not wish to add the land to the lease. It was AGREED that the Clerk write to the ranger. Proposed by Cllr Enticknap; seconded by Cllr Martin and agreed unanimously.

10. KGV MANAGEMENT REPORT

The Chairman reported that the meeting to be held on Monday 19th June had been postponed until Monday 26th June.

11. WAVERLEY BOROUGH COUNCIL

Cllr Gray gave an update on the Dunsfold Park planning enquiry explaining that Dunsfold would be most impacted if the development went ahead. The main areas of concern were:

- increased traffic
- the safety risk of the increased traffic
- that the proposed country park would not benefit the residents of Dunsfold
- the large growth to the population

Cllr Gray further reported that the Local Plan Part 2 - LPP2 - consultation had started and would end on 24th July. It was suggested and agreed that a notice encouraging all residents respond to the consultation and an invitation to an informal village consultation be held on Thursday 29th June be circulated to the village by the Clerk. The Clerk to contact English Rural Housing Association to agree that the Parish Council meeting would follow on from the ERHA consultation on the proposed affordable housing site on Alfold Road.

12. SURREY COUNTY COUNCIL

Cllr Gray reported that Cllr Young had emailed inviting any parking matters to the Surrey parking team to review.

**The Chairman opened the meeting to the public at 8.45pm**

Mrs Enticknap expressed a view that ERHA should be supported as they allocate housing only to people with local connections - the housing development being done by Kitewood does not have to allocate houses to people with local connections.

Mrs Enticknap also expressed concern about the impact of traffic by the proposed exit at Tickners Heath by buses being able to exit there.

Mr Drinkwater informed the Council that lorry tipping and land raising was in progress at the Burnt Hill Mobile Park. He had reported this repeatedly to Waverley. The Clerk reported that Waverley had now opened an enforcement file and would keep us updated.

**The Chairman closed the meeting to the public at 8.50pm.**

13. PLANNING NOTIFICATIONS

WA/2016/2395 - Dunsfold Park, Stovolds Hill

Hybrid Planning Application;

Decision: Pending - Appealed

WA/2016/1034 - Wetwood Farm, Chiddingfold Road, Dunsfold

Outline application for the erection of agricultural buildings of over 3,000 sq m to house up to 350 boars (male pigs) for use in artificial insemination including associated laboratory and parking following demolition of existing poultry buildings.

Decision: Pending

WA/2016/1976 - Land East of Benbow Lane, Dunsfold Road, Alfold

Change of use from disused aerodrome to Nature Reserve.

Decision: Pending

WA/2016/1954 - Land East of Benbow Lane, Dunsfold Road, Alfold  
Erection of a building to accommodate a museum (Use Class D1) with ancillary parking and access.  
Decision: Pending

TC/2017/0005 - Dunsfold Park, Stovolds Hill, Cranleigh  
GPDO Schedule 2, Part 16; erection of 25m high Lattice Tower and associated equipment and compound.  
Decision: Prior approval not required

WA/2017/0591 - 6 Blacknest Cottages, Chiddingfold Road, Dunsfold, GU8 4PB  
Erection of rear extensions and alterations; erection of front porch.  
Decision: Full permission

WA/2017/0615 - 4 Blacknest Cottages, Chiddingfold Road, Dunsfold, GU8 4PB  
Erection of single storey side extension following demolition of existing car port.  
Decision: Refused

WA/2017/0590 - 2 Victory Cottages, The Common, Dunsfold, GU8 4LE  
Erection of a detached garage following demolition of existing garage.  
Decision: Full permission

WA/2017/0478 - Frys Cross Farm, Knightons Lane, Dunsfold, GU8 4NY  
Erection of an extension to an agricultural building.  
Decision: Full permission

WA/2017/0710 - The Sun Inn, The Common, Dunsfold, GU8 4LE  
Erection of extensions and alterations following partial demolition to provide staff accommodation following partial demolition (revision of WA/2017/0165).  
Decision: Full permission

WA/2017/0711 - The Sun Inn, The Common, Dunsfold, GU8 4LE  
Listed building consent for erection of extensions and alterations to provide staff accommodation following partial demolition.  
Decision: Listed building consent granted

#### 14. PLANNING APPLICATIONS

WA/2017/0794 - 4 Victory Cottages, The Common, Dunsfold, GU8 4LE  
Erection of a single storey front extension and alterations; erection of a detached garage following demolition of existing garage.  
Decision: No objection subject to conditions set out on the Waverley website.

WA/2017/0862 - Knightons Lodge, Knightons Lane, Dunsfold, GU8 4NU  
Erection of a detached outbuilding for ancillary domestic use following demolition of existing outbuilding.  
Decision: No objection subject to conditions set out on the Waverley website.

WA/2017/0951 - Frys Cross Farm, Knightons Lane, Dunsfold, GU8 4NY  
Erection of a dwelling following removal of existing mobile home (log cabin).  
Cllr Enticknap declared a non-pecuniary interest.  
Decision: Objection.  
The Clerk was requested to call this application in.

#### 15. VILLAGE PROJECTS

Cllr Haines reported that to date there are 3 volunteers were in place for the Neighbourhood Plan and many

more are needed.

16. CORRESPONDENCE

Nicholas Wace - email regarding travellers requesting a meeting with Cllr Gray.  
Terence O'Rourke - letter announcing the appeal of the Springbok planning decision.  
Cllr Enticknap - gave plans for a memorial bench at the KGV pond.

17. RECEIPTS AND PAYMENTS

<b>Expenditure</b>		
<b>Celeste Lawrence</b>	PAYE	839.61
<b>Andrew Wragg</b>	KGV caretaker	400.00
<b>RJ Walker</b>	Strimming and bollards	235.00
<b>Winn Hall MC</b>	Hire of hall	17.00
<b>Winn Hall MC</b>	Hire of hall	11.00
<b>Post Office Ltd</b>	Tax & NI	47.08
<b>Alfold Parish Council</b>	Contribution to DP legal proceedings	5000.00
<b>Post Office Ltd</b>	Tax & NI	47.08
<b>Celeste Lawrence</b>	PAYE	841.53
<b>Parochial Church Council</b>	Grant precept 17/18	2000.00
<b>Winn Hall MC</b>	Hire of hall	11.00
		9449.30

18. FUTURE AGENDAS

None.

There being no further business, the Chairman closed the meeting at 9.35pm.

Chairman.....

Dated.....

<b>Expenditure</b>		
<b>A &amp; S Pest Control</b>	Mole removal	84.00
<b>Post Office Ltd</b>	BT telephone	133.92
<b>Dale Valley Training</b>	Tree survey course	186.00
<b>Celeste Lawrence</b>	PAYE	839.61
<b>Post Office Ltd</b>	NI & tax	48.59
<b>Andrew Wragg</b>	KGV caretaker	500.00
<b>Steven Haines</b>	Wine for Annual Parish meeting	42.40
<b>RJ Walker</b>	Bollards & clearance	1375.00
		3209.52
<b>Income</b>		
<b>HMRC</b>	VAT	1274.51