

**Minutes of the Dunsfold Neighbourhood Plan Steering Group held on Tuesday 4<sup>th</sup> December 2018 at 6pm.**

**Neighbourhood Plan Steering Group**

Alistair Bentall  
John Gray  
Steven Haines  
Julia Quaile

**In attendance**

Dave Barton  
Roy Enticknap  
Stephen Hayward  
Celeste Lawrence  
Mary Ann Pryor

**1. Welcome and Apologies**

Apologies received from Shaun Devoto, Lynne Hamill, Bob Lees, Rob Nunn and Larry Westland.

**2. Minutes of meeting held on 24<sup>th</sup> September 2018**

The minutes were agreed.

**3. The Vision**

SD has written the vision statement. The group agreed it and will incorporate it into the draft Dunsfold Neighbourhood Plan. SH said “common” should be “The Common”. The agreed statement reads:

*‘Dunsfold’s Vision is to maintain its quintessential English country village character whilst embracing and integrating the changing nature of modern life. The aim of the neighbourhood plan is to ensure that changes to housing, employment, communications, transport and community services are complimentary to village life and enhance the beautiful settlement, The Common and surrounding countryside.’*

**4. Residents’ Survey Report**

BL is still working on this.

**5. Strategic Environmental Assessment**

The scoping report for the strategic environmental assessment, produced by AECOM, has gone out to statutory consultees: the Environment Agency, Historic England and Natural England.

**6. Sites Assessment**

AECOM have produced their final report that: - Corrects the confusion between the two Shoppe Hill sites and: - Takes into account the fact that Dunsfold is not constrained to sites within 100m of the settlement, as discussed with Gayle Wootton.

It was noted that the report did not provide the information requested on sites 4, 5,10,12,16 and 20 and was unsatisfactory in certain other respects. However, SH reported that this is as far as we will get with AECOM on this matter.

*Post meeting note: LH reported that AECOM explained: "We haven't produced a proforma for each site as our approach is to filter out sites that are clearly unsuitable for development either because of a physical reason or because it would be in clear conflict with national planning policy or the strategic policies of the local plan. It is the sites that have a clear reason for discounting that haven't been through the full assessment and therefore have no proforma."*

It was noted that the report had omitted to identify Springfield (site 20) as non-clay and therefore of important agricultural value.

### **7. Newsletter**

LH and JQ have produced a draft Dunsfold Parish Council Newsletter to be sent out to the village giving an up-date on the actions of the group and the forthcoming public meeting.

The group agreed that the sites submitted in response to the "call for sites" should be included but the site selection criteria would be put on the website. SH agreed to edit the Newsletter accordingly.

### **8. Website**

LH has kept the website up to date.

### **9. Meeting on 29<sup>th</sup> January**

It was decided to start the public meeting in the Winn Hall at 6pm with a presentation at 7.30pm.

The hall will be set up theatre style. JQ will organise tea and cake.

### **10. AOB**

The date of the next meeting of the Steering group will be on Monday 7<sup>th</sup> January at 6pm in the Nugent Room.