

**Minutes of the Dunsfold Neighbourhood Plan Steering Group held on Thursday 28<sup>th</sup> March 2019 at 7.30pm.**

**Neighbourhood Plan Steering Group**

John Gray  
Steven Haines  
Lynne Hamill  
Bob Lees  
Rob Nunn  
Julia Quaile  
Larry Westland

**In Attendance**

Dave Barton  
Roy Enticknap  
Celeste Lawrence  
Mary Ann Pryor

**1. Apologies**

Alastair Bentall and Shaun Devoto sent apologies.  
Sarah Godwin has resigned from the Group.

**2. Minutes of the last meeting and matters arising not covered below.**

The minutes were agreed and it was noted that all the items arising are covered below.

**3. Village meeting - feedback forms and analysis**

SH said that the meeting went well; JG's presentation was well received. SH thanked JQ for the catering arrangements and LW for the display boards.

SH said the closing date for returning the feedback forms was the 31<sup>st</sup> March. So far 78 forms had been received and the feedback is in line with the views of the Steering Group. Once the closing date has passed the feedback and comments will be analysed and published on the website.

LH will collate the information from the village survey that was presented at the meeting into a report and this would be put on the website.

**4. The Next Steps:**

**a) Waverley meeting**

SH said there will be an informal meeting with Graham Parrott of Waverley Borough Council to receive confirmation that the Steering Group is heading in the right direction with the Plan.

It was noted that many of the comments at the meeting complained about the present requirement that Dunsfold find sites for 100 houses. BL said that CPRE (Council Protection for Rural England) and POW had been granted leave to appeal against Waverley being required to build 590 houses a year, including 83 to meet Woking's unmet need. If successful, the number of houses required would be reduced significantly across the Borough, including in Dunsfold. However, the appeal would not be heard for some months.

### **b) Writing the Plan**

SH said he, LH and JG had attended the Chiddingfold Neighbourhood Plan public exhibition at the end of February and spoken to the consultant from Nexus who had written Chiddingfold's Plan. She has agreed in principle to write the Dunsfold Neighbourhood Plan, but we need to meet her to discuss our precise requirements and fees. SH said we want a small concise plan for Dunsfold as it was vital that we get a Plan in place as soon as possible. We will have to obtain a grant from Locality to cover her fees.

### **c) AECOM SEA report**

Waverley had required that Dunsfold have a Strategic Environmental Assessment. LH said this could be used to demonstrate just how special Dunsfold was with its many listed buildings, SSSIs, ancient woodland etc. AECOM was doing the work and had completed a Scoping Report providing a wealth of detail that could be used in the Plan. The Report had been submitted to statutory consultees (such as Natural England) who had approved it and the report was on the Neighbourhood Plan website. The next stage was to look at the options for developing Dunsfold. AECOM had asked to have a meeting to discuss how to progress this. LH would organise it.

### **5. Volunteers**

SH said we need volunteers to update the Village Design Statement and to merge this with the Conservation Area report. RN volunteered to scan the 2001 Design Statement and put it into a format that could be easily updated.

It was noted that Ginny Fraser would like to rejoin the Group when she was feeling stronger.

### **6. Budget Report**

LH said the Group had spent some £400 in 2018-19, well within their budget of almost £2,000. The surplus would need to be returned.

Locality was not yet accepting grant applications for 2019-20 and so from 31st March, the Group had no money to spend. LH would apply for a grant in due course and would circulate a draft for comments.

### **7. AOB**

JG said the group should refer to its terms of reference and confirm that the Steering Group meetings are not open to the public unless someone is volunteering to help. This will be checked and a statement put on the website. However the minutes and other documents are publicly available on the website.

It was decided that the Steering Group would have a stall at the village Fete on 6<sup>th</sup> May. The banner needs to be located.

**The next meeting is on Thursday 9<sup>th</sup> May at 7.30pm in the Nugent Room**